

## **Guidelines for Drafting, Revising, and Editing**

- \* Reread your criteria.
- \* Reread your brainstorming and writing plan.
- \* Draft your piece and look back to the criteria and plan as needed.
- \* Let the writing cool for one day if you are going to self-evaluate. During the cooling period you can peer-evaluate or help your partner draft.
- \* Self-evaluate or ask a peer to evaluate your draft using your criteria and writing plan. If a peer evaluates your writing, there is no need for a cooling period.
- \* Revise and edit the first draft.
- \* Upload the revised first draft to your class blog or wiki and ask a different student to offer revision and editing suggestions. Make sure you give your peer partner your criteria and writing plan.
- \* Use feedback to revise and edit again.
- \* Hand in your free choice writing with the publishable draft on top. Underneath the final draft, put your self- and/or-peer editing sheet, earlier drafts, the writing plan, criteria, and brainstorming.